



Others play
politics. We do
politics.

Government Affairs Associate — 2023

COMPANY PROFILE

Cor Strategies is a Midwest-based political solutions company that drives results. Founded in 2009, we're the largest full-service center-right political company in Illinois. To date we've worked with over 600 candidate and referendum campaigns and 200 local governments, businesses, & organizations.

We use our expertise and relationships to make a difference by doing work that matters. Our mission is to drive improvement by helping people, organizations, and causes progress commonsense center-right principles and promote the public good.

POSITION DESCRIPTION

Cor Strategies helps school districts, community colleges, municipalities, and associations throughout Illinois achieve success, and we are looking to grow our department by adding a Government Affairs Associate who can assist in coordinating with administrations and boards, helping manage community engagement and grassroots government affairs projects, conducting public meetings and giving community presentations, and reporting progress to clients.

We focus on influencing the public process at the community level six specific offerings: public engagement, issue advocacy, civic mobilization, community involvement, referendum development, and influencer persuasion. The individual in this role will assist in leading projects within each of these offerings from conception to completion.

Being skilled in recruiting and mobilizing supporters for causes, engaging key influencers and stakeholders, engaging the public, and finding common ground is a benefit. This individual will also interact directly with clients and stakeholders through private meetings and public presentations. Finally, they will assist local school districts, community colleges, municipalities and units of government with developing and passing community-driven referendums that fully and directly involve the public.

Individuals in this role must have expertise in local issues, demographics, and politics. They must excel at facilitating activity, coordinating stakeholders, and delivering successful outcomes. They must have excellent attention to detail. They must be personable, friendly, and able to interact with clients, team members, influencers, and the public professionally and constructively. They must be experts at multi-tasking, embrace challenges, and have the ability to set ambitious goals and deliver results. They must be able to work effectively both individually and in a team environment. Candidates must be comfortable working in a center-right political environment and be located in (or able/willing to travel to) Chicagoland.

POSITION RESPONSIBILITIES

- Assist in leading Cor's communication and interaction with school districts, community colleges, municipalities, associations, and other units of government by helping manage engagement and government affairs projects.
- Ensure projects and offerings, such as public engagement, issue advocacy, civic mobilization, community involvement, referendum development, and influencer persuasion, are led successfully from conception to completion.
- Build relationships with clients and understand their goals, issues, and objectives in order to serve as an effective point of contact for Cor's government affairs clients.
- Communicate regularly with clients, providing regular reports and gathering feedback to ensure their complete satisfaction and maximize the chances at repeat and regular business.
- Work with team, external partners, influencers, and volunteers to meet client benchmarks and deliver results.
- Assist in coordinating and presenting at private meetings, public presentations, and board discussions.

POSITION REQUIREMENTS

- Available for scheduled meetings or presentations on weeknights and occasionally weekends
- Demonstrable political and/or government experience in any U.S. jurisdiction
- Self-starter with ability to work independently and as part of a team
- Excellent attention to detail, skilled at multi-tasking, responsive, and accessible
- Personable and friendly, able to interact and present professionally and constructively both internally and externally
- Proficient in Microsoft Office and Google Workspace
- Desire to learn and an interest in continued involvement in community affairs
- Trustworthy and ability to respect confidentiality and work with discretion
- Strong commitment to Cor's mission, vision, core values, and clients
- Passion for the opportunity and field as well as an interest in growing with an innovative firm
- Located in (or able/willing to travel to) Chicagoland

POSITION COMPENSATION & BENEFITS

Compensation will be commensurate with experience and responsibilities. Cor provides health insurance benefits, expense reimbursement, a flexible work schedule, and rapid advancement opportunities.

TO APPLY

Send a cover letter, resume, three references, and links to your social media profiles to Hub@CorStrategies.com. Phone calls will not be accepted.